Presentation Reflections

Presenter(s): ____________________________________________________________

Date of Presentation: ____________________________________________________

Audience: ______________________________________________________________

Contact person, phone # or email of organization:

______________________________________________________________________

How many people attended this presentation? ________________________________

How many people completed Call to Action cards? __________________________

What was your impression of how the message was received?

______________________________________________________________________

______________________________________________________________________

What questions did the audience have for you?

______________________________________________________________________

______________________________________________________________________

Any suggestions of what you will do differently next time you schedule a presentation?

______________________________________________________________________

______________________________________________________________________

Next Steps (Who is responsible; What needs to happen):

______________________________________________________________________

______________________________________________________________________